

**Retrospective Documentation
Progress October – December 2006**

Collection area	Progress against 5 year retrospective documentation plans – either paper-based or computer records to Accreditation standard			Progress in processing records created during DCF project	Notes
	Manual	Adlib	Access location audit		
Costume and textiles	40	547	N/A	N/A	Shop stock (haberdashers) records completed and input 500 manual records for dolls and children's clothing.
Decorative Arts	N/A	303	N/A	N/A	Work continued on Ismay pots
Fine Art	N/A	859	N/A	N/A	Recording of works on paper and of Japanese prints.
Military history	N/A	310	N/A	N/A	Manual records for firearms input onto Adlib with new locations following rearrangement of store.
Science	N/A	N/A	2095	N/A	Access records created for rock specimens (1200), lichens (824) and scientific instruments, (71).
Social history	522	110	N/A	N/A	522 manual records updated with locations for objects on show/from Princess Mary Court; 48 new Adlib records plus 8 existing records updated for objects moved from Darnbrough Street; Adlib records created for 54 items relating to Unfair Trade, (new exhibition due to open Spring 2007)
Collections Management	N/A	9200	N/A	1793	9200 records transferred onto Adlib from earlier software have been cleaned, checked and loaded; 1698 records created by DCF cataloguers, previously inaccessible on laptops, have been checked, images linked and then uploaded onto Adlib and 95 records entered from DCF manual records.
Total	562	11,329	2,095	1,793	

**Retrospective Documentation
Progress January – March 2007**

Collection area	Progress against 5 year retrospective documentation plans – either paper-based or computer records to Accreditation standard			Progress in processing records created during DCF project	Notes
	Manual	Adlib	Access		
Archaeology	N/A	135	2195	N/A	Recording archaeological glass and organics.
Costume and textiles	435	195	N/A	N/A	Shopstock items eg haberdashers, some of which have gone on show in Kirkgate.
Decorative Arts	N/A	362	N/A	N/A	Work continues on the Ismay ceramics collection.
Fine Art	N/A	1530	N/A	N/A	Recording of works on paper.
Military history	68	119	N/A	N/A	Recording items selected for Kirkgate and campaign medals.
Science	N/A	N/A	81,535	N/A	Bulk accession records created for geology, biology and herbarium specimens, plus scientific instruments.
Social history	485	271	N/A	N/A	Recording objects going on show in Kirkgate – coppersmiths, glass and china shops, pawnbrokers and White's grocers shop.
Collections Management	299	5173	N/A	1933	
Total	1287	5173	83,730	1933	

Collection Management

October – December 2006

Oct - Dec	Transactions	Objects	Note
Acquisitions	10	406	<p>Four pieces by the significant York potter, Jerry Harper, have been acquired to develop the W.A. Ismay collection as was his wish.</p> <p>The acquisition of a group of nine family portraits of the Cholmondeley Family of Brandsby by John Sell Cotman has been generously funded by the Friends of York Art Gallery.</p> <p>A seasonal acquisition was made by the Social History department - two boxes of unused Christmas crackers dating from 1945-1950 complete with X-rays of the contents!</p> <p>A significant collection of Royal Navy memorabilia dating from 1922-1948 and belonging to Yorkshire man John Willey has been donated. The collection of slightly less than 400 items includes uniform, personal naval items, documents, photographs, medals and souvenirs.</p>
Archaeological sites	7		<p>Seven accession numbers have been issued to excavation units for new sites; five in York, one at Easingwold and one at Long Drax.</p>
Disposals	1	196	<p>Numerous objects have been disposed of as previously agreed in order to vacate the Darnborough Street store.</p>
Image Use Requests	15	25	<p>Notable requests this quarter include those from the Royal Academy to use 'The Honourable Lady Stanhope and the Countess of Effingham as Diana and her Companion' by Francis Cotes on a greetings card and the Paris Opera House to use 'Portrait of Mlle Rachel' by William Etty to promote 'La Juive' by Jacques Fromental Halévy including for posters, greetings cards, website, newspapers and magazines.</p>
Loans In	11	14	<p>A notable incoming loan was the Warren Cup, loaned from the British Museum for the first time since its acquisition in 1999.</p> <p>The Art Gallery has borrowed eleven works from nine lenders to complement objects from various departments across the Trust (fine and decorative art, costume and textiles and social history). Lenders to the exhibition included Cartwright Hall, Bradford; Dulwich Picture Gallery; Fairfax House; National Portrait Gallery and the Tate.</p>
Loans Out	9	99	<p>61 archaeological objects have been loaned for the display 'Treasures of East Riding' which is to open in 2007 at the newly built Beverley Treasure House.</p> <p>Loans have been made from the fine art department to Fairfax House; Le Musée Magnin, Dijon; York Theatre Royal; Guildhall Art Gallery, London and the Frans Hals Museum, Haarlem.</p> <p>A number of Starlings have been loaned to Shandy Hall for their exhibition 'A Bitter Draught - the Starling & Slavery' which heralds the 200th anniversary of Parliament's abolition of the slave trade in 2007.</p>

Conservation	2	2	Two objects have undergone conservation work this quarter: a recently acquired mammoth tusk and a sampler due to be displayed in 2007.
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**Collections Management
January – March 2007**

Jan - Mar	Transactions	Objects	Note
Acquisitions	3	4	<p>A contemporary copy of a gold-plated Tremissa (Anglian coin) and fragment of silver Viking armband were acquired by the Archaeology department.</p> <p>The Decorative Arts department acquired two ceramic pieces by Yo Thom using funds from the W A Ismay bequest; both Japanese influenced - a chawan and plate.</p>
Archaeological sites	2		Accession numbers were issued for watching briefs to MAP Archaeological Consultancy at the former Terry's factory on Bishopthorpe Road, York and Ed Dennison Archaeological Services for Station Road, Tadcaster.
Disposals	3	272	All disposals were from the Darnborough Street store; the move from this site is now complete.
Image Use Requests	23	133	<p>The York Helmet was reproduced on the invitation and programme for an MLA advocacy event held at the House of Commons; this resulted in further use on the Guardian Arts Blog. Several objects from the archaeological collection will be included in a Roman Britain website being produced by York Archaeological Trust.</p> <p>Several pots and pieces from the Milner-White archive are to be included in a book entitled 'The Studio Potter in Britain'.</p> <p>Numerous works have been photographed for inclusion in the exhibition catalogue for a forthcoming exhibition 'Images of York Minster' (working title). 'Coastal Scene with Crab Catchers' by Nicolaes Berchem has been used by the Kunsthhaus Zürich as the image on the invitation to the opening of their exhibition (for which the painting has been loaned).</p>

Loans In	7	32	Incoming loans have been arranged with individuals and organisations to compliment objects from the permanent collections displayed in the following exhibitions: Fingerprints of Time, Relationships and Unfair Trade.
Loans Out	7	25	<p>A number of ceramics and works on paper have been loaned to an exhibition entitled Firing Thoughts: an exhibition of Ceramics and Drawings at the Peter Scott Gallery, Lancaster University.</p> <p>Several loans have been made from the Fine Art department: 'Portrait of Monsignor Agucchi' by Annibale Carracci to Chiostro del Bramante, Rome; 'A Game Stall' by Frans Snyders to the Holburne Museum of Art, Bath; 'The Deluge' by Francis Danby to Le Musée Cantonal de Beaux-Arts, Lausanne; 'The Honourable Lady Stanhope and the Countess of Effingham as Diana and her Companion' by Francis Cotes to The Royal Academy of Arts, London and 'Study for 'Many Happy Returns of the Day'' by William Frith Powell to the Mercer Art Gallery, Harrogate.</p> <p>A chair is on loan from the Social History department to the Victorian Life exhibition at the Mercer Art Gallery, Harrogate.</p>
Conservation	0	0	